

Overcoming Job Transition (OJT)

A Hands-on workshop for the Unemployed and Underemployed

WHERE: Asbury United Methodist Church, 6767 South Mingo, Tulsa

WHICH DOOR? Come in the NE side door near where it says “Family Center” (from Mingo, this is the “back” side.)

WHO CAN COME: This event is free and open to anyone who is serious about their job search. You don't need to be a member of Asbury or any church.

WHEN: 6:30 - 9:00pm; Meets **THIRD TUESDAY** of the Month (1/18, 2/15, 3/15, etc.)

SESSIONS AVAILABLE:

Square One: Developing a career plan.

Led by **Barbara Wright**, this session is designed for people who are making a change in their careers or are unsure about what the next step looks like. The first step in a job search is having a clear idea on what you offer a prospective employer

Resumes: Building a successful resume

Led by **Kim Armstrong & Frank Wantland**— Whether you need to build a resume from scratch or just need a little polishing, you can get help here! This is step two for a job search: being able to communicate what you offer in writing.



Brainstorming & Networking: Interactive sharing, then a networking “how to”

Brainstorming is the first hour. Led by **Bill Johnson** and a team of volunteers who may lend you their networks, you come tell your story and get specific ideas & advice for your search. Networking is on tap for hour #2. Not another networking event, but an introduction and how-to, for those who want to know how to successfully find a job networking. This is step three in a job search: getting the word out and growing your connections.

Internet: LinkedIn.com will be the focus for the first hour and then “everything else” including job boards, company research and online applications for the second. Using the internet well is one component of getting the word out and growing your connections.

Interviewing: Led by **Christy Hays**, for those who want to gain a competitive advantage in interviewing. Interviewing is the fourth step for a job search. If the other three are going well, you should be getting interviews. If you aren't, perhaps one of those other three steps needs further attention. Having success in interviews is something you can learn.

Spouse support: Job search involves the whole family and often the spouse feels alone and unable to help. We offer a session for spouses to connect and talk each month.

Childcare **IS** available. Please call the church in advance at 492-1771 for a reservation.

Bring a few copies of your resume, something to write with and on and a willingness to try something new to jumpstart your job search!

Questions? Contact **Russ Knight** at 640-6148 or OJTJobs@gmail.com